



Membership By-Laws 2024



Membership By-Laws

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Membership By-Laws: Intents & Purposes

A Authority

These Membership By-Laws set out the rules that Members of Peel Hockey are required to abide by, and the procedure for membership application and renewal.

These Membership By-Laws are made under clause 22 of the Constitution – ‘Rules of the Association’

To the extent of any inconsistency with any other By-Laws these rules prevail with regard to membership.

Membership of Peel Hockey is required for:

- (a) any Club wanting to take part in any local competition or event run by Peel Hockey;
- (b) any Club or Regional Association or Associate Member wanting to access Peel Hockey programs (development and accreditation) for coaching, umpiring and officials, and wanting to access Peel Hockey governance resources; and
- (c) any Club or Regional Association or Associate Member wishing to provide its members/ players with access to Peel Hockey representative teams.

B Definitions

The defined terms used in these Membership By-Laws are set out in **Appendix A**.

Where these By-Laws incorporate any rule taken from the FIH Rules of Hockey, Hockey Australia Australian Championship Operations Manual, Hockey Australia Tournament Regulations, Hockey WA Codes of Behaviour, Hockey WA By-laws, Peel Hockey Codes of Behaviour, or Peel Hockey By-Laws, these By-Laws are taken to incorporate any updates or changes.



1. Powers and Duties of Members

1.1 Obligations of Members

Members of Peel Hockey are:

- (a) required to support and promote the values and mission of Hockey Australia, of Hockey WA and of Peel Hockey;
- (b) required to abide by all By-Laws of Peel Hockey;
- (c) required to ensure that their Constitution reflects their support for the objects of Peel Hockey, as required by the Constitution (any amendments to a Member's constitution must be provided to Peel Hockey);
- (d) entitled to exercise all the rights and privileges of a Member, including the right to vote (if applicable) at meetings as set out in the Constitution;
- (e) required to abide by applicable policies of Hockey Australia, Hockey WA and Peel Hockey, and to promote the position set out in those applicable policies;
- (f) required to comply with the Hockey Australia, Hockey WA and Peel Hockey Codes of Conduct;
- (g) required to use the Online Portal for players, coaches and officials specified by Hockey WA and Peel Hockey;
- (h) required to comply with the reasonable requests of Peel Hockey;
- (i) required to provide evidence of solvency, if requested by Peel Hockey; and
- (j) encouraged to work with Peel Hockey to ensure the on-going growth of hockey in Peel Region.

1.2 No power to represent Peel Hockey

Members do not have the authority to represent or make any representation on behalf of Peel Hockey.

1.3 Application to Associate Members

By-Laws 1.1(c) and (i) do not apply to Associate Members that are individuals.

2. Becoming a Member

- (a) A prospective Club, Regional Association or Associate Member may apply to become a Member of Peel Hockey by following the application procedure set out in **Appendix B**. The application must be submitted to Peel Hockey before January 14th of the relevant year;
- (b) Applications received after January 14th but before the start of the season will be considered at the discretion of the Board; and
- (c) The entry of prospective Affiliated Clubs, Regional Associations and Associate Members is subject to Board approval.

3. Amalgamations and Mergers of Peel Hockey Members

- (a) Amalgamations/mergers between Affiliated Clubs must be formulated between the end of a season and January 14th of the following year;
- (b) Applications received after January 14th but before the start of the season will be considered at the discretion of the Board; and
- (c) If two (2) or more Clubs or Regional Associations intend to amalgamate or merge, those Clubs or Regional Associations must:
 - (i) advise Peel Hockey before any formal meetings of the respective Members are convened, and agree that Peel Hockey has the right to be represented at such meetings by an appointed representative;
 - (ii) apply to Peel Hockey in writing for approval; and
 - (iii) follow the application procedure set out in **Appendix C**.



4. Change of Member Name

- (a) If a Member wishes to change its registered name, it must follow the procedure set out in **Appendix D**;
- (b) All applications for a change of Member name must be made no later than January 14th, unless otherwise allowed by Peel Hockey;
- (c) Applications received after January 14th but before the start of the season will be considered at Peel Hockey's discretion; and
- (d) Peel Hockey will assess all change of name applications only when the requirements in **Appendix D** have been satisfied. Peel Hockey reserves the right to reject any application for a change of name as it sees fit.

5. Ceasing to be a Member

A Member may cease membership in accordance with clause 8 of the Constitution 'Ceasing To Be A Member'.

6. Finance

6.1 Membership fees

The membership fees payable annually to Peel Hockey for membership must be ratified by the Peel Hockey Board

6.2 Payment of Membership Fees and Levies

- (a) The process and timing for paying affiliation fees and competition levies will be set by the Peel Hockey Board annually; and
- (b) Fees and levies shall be payable on the date determined and advised by Peel Hockey from time to time.
- (c) Peel Hockey may reduce the affiliation fees & competition levies payable for a team or individual member on written application.

6.3 Penalties for Failure to Pay

The rules regarding non-payment of fees, levies, fines or other amounts owing to Peel Hockey are set out in clause 5.2 of the Constitution 'Membership Fees'.

7. Player Eligibility

7.1 Unfinancial or Disqualified Players

Members will work together with Peel Hockey to ensure that any person who is unfinancial or disqualified by either Hockey Australia, a Hockey Australia Member Association, Hockey WA or Peel Hockey, shall be ineligible for membership with Hockey WA and Peel Hockey and shall be ineligible to play in Hockey Australia, Hockey WA or Peel Hockey competitions or the competitions of any other Hockey Australia Member Association.

7.2 Transfer of Unfinancial or Disqualified Players

Any person who is unfinancial or disqualified is a non-transferable Player.

The procedure to deal with and manage non-transferable Players is set out in **Appendix E**.

8. Representative Teams

8.1 Team Withdrawals

Peel Hockey runs State, and other representative teams and Members can nominate their members for selection in these teams.



9. Notice

9.1 Information to be Supplied in Annual Notice

- (a) Members must provide Peel Hockey with a notice in writing before January 31st each year (**Annual Notice**), containing the following information:
 - (i) the name, address and telephone numbers of their president, secretary and treasurer; and
 - (ii) an email address to which notices or correspondence may be sent.
- (b) If there is any change to the details provided in the Annual Notice, the Member must provide written notice of the change to Peel Hockey within ten days of the change.

9.2 Match disputes

Any information, notice or demand will be deemed to be received by the Member:

- (a) two (2) days after being sent to the email address of a Member last notified to Peel Hockey under rule 10.1(a)(iii).

9.3 Data collection

- (a) Peel Hockey will collect data on players using the Online Portal;
- (b) No player can play in a Hockey WA or Peel Hockey or Member competition or event without registering on the Online Portal; and
- (c) Peel Hockey will also collect data on non-players, including coaches, officials, and team managers through the Online Portal. There will be no financial charge for non-players to register.

10. Non-compliance

- (a) If a Member does not comply with these By-Laws:
 - (i) Peel Hockey reserves the right not to approve any application made by that Member; and
 - (ii) the Board may exercise its right to suspend or expel a Member in accordance with clause 8 of the Constitution.
- (b) Notwithstanding any other provisions contained in these By-Laws, if the Board believes that there is good reason for not following the provisions of these By-Laws, then the Board may, at its discretion, excuse non-compliance with any of these By-Laws.



Appendix A: Defined terms

Associate Member is defined in clause 4.1 c) of the Constitution 'Associate Members'

Association and **Peel Hockey** all mean the Peel Hockey Association (Inc.) and its staff, board and sub-committees.

Board means the "Management Committee" of the Association, as set out in the *Associations Incorporation Act 2015 (WA)*, which is the body responsible for managing the Association's affairs.

Club is defined in clause 4.1 a) of the Constitution 'Clubs'

Constitution means the Constitution of Peel Hockey as amended or replaced from time to time.

FIH means the International Hockey Federation.

Hockey Australia means Hockey Australia Limited

Hockey WA means the Western Australia Hockey Association Incorporated

Member refers to a Club, a Regional Association, or an Associate Member who is admitted as a member of Peel Hockey in accordance with the Constitution and these By-Laws.

Membership By-Laws or By-Laws means these by-laws.

Online Portal refers to the online competitions, fixtures and results portal used by Peel Hockey.

Player means any player regardless of their position, including field players and goalkeepers.



Appendix B: Procedure for Applying to Become a Member

To apply to become a Member of Peel Hockey, a prospective Club or Associate Member must:

No	Application contents and requirements
A	<p>Submit an application form to Peel Hockey by January 14th of the relevant year, signed for and on behalf of the prospective Club's committee, the prospective Regional Association's committee, the prospective Associate Member's Committee or the prospective Associate Member themselves (if they are an individual) as applicable.</p> <p>The application form may require (but not limited to) the following information from applicants:</p> <ul style="list-style-type: none"> • Name of proposed Member • Declaration of support for the purposes of Hockey Australia and Peel Hockey • Names and contact details of office bearers • Home ground address/acknowledgement from landowner • Details about club uniform • Budget • Minutes from inaugural meeting • Constitution (draft may be acceptable)
B	Any constitution (or proposed constitution), must be in accordance with model rules provided for by the <i>Associations Incorporation Act 2015 (WA)</i> .
C	Pay the entrance fee in accordance with section 5.1 of the Constitution, as set by Peel Hockey from time to time.

- (a) Peel Hockey will provide all applicants with copies of:
 - (i) the Constitution; and
 - (ii) the Membership By-Laws.
- (b) The Board will consider any application and decide to accept or reject the application, in accordance with clause 3.4 of the Constitution.



Appendix C: Procedure for Amalgamations/ Mergers of Members

If two (2) or more Clubs that are Members intend to amalgamate or merge, the application for amalgamation/merger must:

No	Application contents and requirements
A	Be by letter signed for and on behalf of the amalgamating Clubs' or Regional Associations' Committees, that is received by Peel Hockey by January 14 th of the relevant year.
B	State the name of the proposed new amalgamated Club/ Regional Association.
C	Attach a copy of the signed record of attendance at both Clubs/ Regional Associations' general meetings.
D	Attach a copy of the minutes of the general meetings of both Clubs/ Regional Associations, signed by the Office Bearers of the Clubs/ Regional Associations which confirms the approval by Clubs/ Regional Associations members of the amalgamation/merger.
E	Attach a copy of the proposed Constitution, or, if the proposed new Club or Regional Association intends to become an incorporated association bound by the model rules provided for by the <i>Associations Incorporation Act 2015 (WA)</i> , a statement to that effect.
F	State the names and contact details of the office-bearers.

- (a) The amalgamating/merging Clubs or Regional Associations must provide full disclosure of the agreement for amalgamation/merger to Peel Hockey for consideration.
- (b) Peel Hockey will not recognise the amalgamation/merger of a Club or Regional Association with another Club or Regional Association or other entity unless Peel Hockey has approved the amalgamation/merger.
- (c) Before Peel Hockey will approve an amalgamation/merger, all outstanding financial obligations and playing commitments to Peel Hockey must be fulfilled by the amalgamating Clubs or Regional Associations.
- (d) For amalgamating Clubs involved in Peel Hockey's competitions:
 - (i) They can nominate the grades in which they wish to participate.
 - (ii) Participation in a grade is subject to that Club being eligible to participate in the season immediately following.
 - (iii) All players of amalgamating Clubs will be deemed to be players registered by Peel Hockey as players of the newly formed Club.
 - (iv) The newly amalgamated Club is responsible for all the terms and conditions of the players' agreements with the Clubs as in force at the time of amalgamation/merger.
 - (v) Peel Hockey must declare a vacancy or vacancies in the appropriate grade, and this vacancy or vacancies may be filled or left vacant at the discretion of Peel Hockey in accordance with the competition rules and policies of Peel Hockey .



Appendix D: Procedure to Change Name of Member

If a Member wishes to change its registered name, it must follow the following procedure:

Step	Description
1	The Member must by January 14th provide a request by letter to Peel Hockey for the change of name including the following information: <ul style="list-style-type: none">(c) full disclosure of the reasons for the request; and(d) the proposed new name.
2	The proposed name, where appropriate, should be representative of the broader geographic area within which the Member is located. The proposed name must not reference any ethnic or political name, slogan, sponsor, or business.
3	Peel Hockey will, in its absolute discretion, approve the proposed name change.
4	The Member will hold a special general meeting to approve the name change.
5	The Member will register the new name with the appropriate government entity.
6	The Member will provide to Peel Hockey: <ul style="list-style-type: none">(a) a copy of the minutes from the special general meeting of the Member, approving the change of name; and(b) evidence of registration of the new member name with the appropriate government entity.



Appendix E: Procedure for Managing Non-Transferable Players

- (a) Members must provide Peel Hockey with a current list of non-transferable Players by January 31st in the year of competition. This list should include all Players with outstanding moneys (including fees) or equipment owing to the Club or Regional Association.
- (b) The only reason for members to put a Player on their list of non-transferable Players is that they have outstanding moneys (including fees) or are liable to return equipment to the Member.
- (c) Peel Hockey will compile a list of all non-transferable Players. In addition to the Players notified by Members in accordance with (a) above, Peel Hockey will add any person who is unfinancial with, or who is disqualified by, Hockey Australia, Peel Hockey or another member state.
- (d) Peel Hockey will make the list of non-transferable Players referred to in (c) above accessible to all Members from no later than February 10th in the relevant year, and it will update the list and continue to provide access to the list to Members throughout the year.
- (e) Players that are not on the list of non-transferable Players are eligible to transfer to another Member in a different Regional Association.
- (f) Players on the list of non-transferable Players cannot transfer to another Club or Regional Association until they have fulfilled their obligations to the former Member.
- (g) Members must ensure that Peel Hockey is updated about changes to their list of non-transferable Players after January 31st in the year of competition.
- (h) Non-transferable Players are not eligible to play for another Member in:
 - (i) Peel Hockey competitions;
 - (ii) Member competitions, including:
 - (A) Hockey WA competitions;
 - (B) Regional Association competitions;
 - (C) Indoor hockey competitions;
 - (iii) National or State teams, including master's representative teams; or
 - (iv) Competitions run by other State associations.